

# Vacancies

## **Personal (Care) Assistant, Springfield area, Darlington Ref: 1315**

**Description:** Support required for a disabled child to get dressed and undressed, morning and evening.

**Duties:** Assistance for employer and her children to get dressed and ready for school, and assistance with bedtime routine.

**Hours:** 10 hours per week, Monday - Friday, term time only. 07:30 - 08:30 and 18:30 - 19:30.

**Rate:** £7.83 per hour.

**Must:** Reliable, punctual and be able to maintain confidentiality.

**How to apply:** We do not accept CV's. Please visit our website for details on how to apply, there you can download an application form or contact us to send an application pack in the post. <http://www.darlingtondisability.org/directpayments/vacancies.htm>

For further information please contact the Direct Payments Support Service on 01325 360524 quoting the job reference number or alternatively e-mail [dprecruitment@darlingtondisability.org](mailto:dprecruitment@darlingtondisability.org)

## **Support Worker Ref: 135**

**Description:** Support required for a young 20 year old male in Darlington with special needs.

**Duties:** To offer emotional support, assistance with time management and have the ability to be firm but motivate another. Visits to the gym, support with finances, cooking and baking, support with dog walks, swimming and offer encouragement to undertake domestic duties.

**Hours:** 8 hours per week over 2 days, days negotiable.

**Rate:** £7.83 per hour

**Other:** Must be honest, friendly, patient, and animal friendly would be advantageous.

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## **Personal (Care) Assistant, Springfield area, Darlington Ref: 115**

**Description:** Support required for a disabled parent to get a busy household ready for the day.

**Duties:** Assistance for employer and her children be out of the house on time on a morning. Cleaning, tidying and some personal care required.

**Hours:** 5 hours per week. 1 hour each morning, 8:00-9:00, 5 out of 7 days. Occasional ad hoc hours available.

**Rate:** £8.00 per hour weekdays, £8.60 per hour weekends.

**Must:** Reliable, punctual and be able to maintain confidentiality.

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### **Personal (Care) Assistant Ref: 71**

A personal assistant is required to assist a gentleman with domestic, personal care and social care.

**Duties:** To assist with domestic tasks, and other PAs using stand-aid, with dressing the gentleman, bath time and personal care. Assistance with night time routine also required.

**Hours:** 8 hours per week (rota basis). Rota is 06:45-07:45, 16:00-16:30 and 21:00-21:30. Additional casual hours available ad hoc.

**Rate:** £8.00 per hour

**Applicants must be:** Honest, reliable and professional.

**How to apply:** We do not accept CV's. Please visit our website for details on how to apply, there you can download an application form or contact us to send an application pack in the post. <http://www.darlingtondisability.org/directpayments/vacancies.htm>

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### **Male Support Worker Ref: 68**

**Description:** A Male support worker is needed to support a young person aged 17 with Down's syndrome to access social opportunities. Relevant experience is more important than formal qualifications. This is a long-term position with opportunities for accessing training and development.

**Duties:** Support is needed to enable the young person to access local leisure centres for swimming and using the gym, as well as other social opportunities of interest such as the cinema, theatre local parks and occasional day trips to theme parks and other attractions.

**Hours:** 8 hours per week, evenings and weekends and flexible in school holidays. Opportunities to support voluntary work placements on a Friday morning may also be offered in addition to the 8 hours.

**Rate:** £8.50 per hour + mileage/expenses.

**Must:** Have experience of supporting people with learning and communication difficulties. Experience of dealing with challenging behaviour would be beneficial. Knowledge of sign language (Makaton) would also be welcome. Car drivers with access to their own vehicle would be particularly welcome however this is not a requirement of the post.

'Permitted under Schedule 9, part 1 of the Equality Act 2010'

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**Personal Assistant/Support Worker Ref: 1702**

**Description:** A gentleman with a head injury and left side weakness is seeking 2 personal assistants to work together.

**Duties:** Social outings, personal care, occasional meal preparation and keeping the gentleman company.

**Hours:** 16 hours per week, over 4 days during the week, alternate weekend shifts, to be discussed at interview. Flexibility required.

**Rate:** £8.75 per hour.

**Must:** Applicant must be honest, trustworthy, reliable and be able to work together with another member of staff as part of a team. At least 1 year experience in a similar role necessary. Clean driving license essential as the gentleman has a mobility car for social outings.

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**Female Personal Assistant Ref:1735**

**Description:** Support required for a lady in the Darlington area with some physical needs.

**Duties:** Support with personal care, food preparation, shopping and support with swimming and hydrotherapy sessions.

**Hours:** 11.5 hours per week, Monday – Friday including 3 hours flexible social time.

Mon 10-12:30 inc shopping

Tue 10-11:30

Wed 10-11:30

Thu 10-11:30

Fri 10-11:30

**Rate:** £8.00 per hour + mileage/expenses.

**Must:** Reliable, flexible, trustworthy, punctual, previous experience not essential but an advantage.

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### **Personal Assistant/Support Worker Darlington area Ref: 1946**

**Description:** Support required for a happy, fun and energetic young female with ASD and additional needs in the Darlington area.

**Duties:** Support to maintain structure, supporting the development of independent living skills and to assist with social activities inside and outside of the home. Interests include singing nursery rhymes, walks, play parks, soft play and day trips out to places of interest.

**Hours:** 3 hours per week, over the weekend to be discussed at interview, timings are flexible. Hours may increase during school holidays. Some sleepovers may be required in the future but this is flexible.

**Rate:** £7.83 per hour + expenses.

**Must:** Applicant must be reliable, energetic, friendly and supportive. Experience with ASD and supporting communication preferred, but not essential. Access to own transport would be highly desirable and being comfortable with dogs essential.

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### **Personal Assistant Ref: 147**

**Description:** A gentleman with advanced M.S. is looking to recruit a PA with experience who will be able to fit into a well-established team of 3 PA.

**Duties:** Assistance with getting out of bed, getting ready for bed, meal preparation, assistance at mealtimes and general domestic tasks.

**Hours:** Up-to 30 hours per week - evenings and weekends and holiday cover. This is a temporary role to cover maternity leave and sickness, with a possibility to be extended.

**Rate:** £7.83 per hour weekdays, evenings and Saturdays.

**Must:** Some medical knowledge of MS would be advantageous. Applicants must maintain confidentiality, work for a close-knit family with pets, be reliable, have excellent communication skills and be able to work in a non-smoking environment.

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### **Personal (Care) Assistant (3 x Posts) Ref:1942**

**Description:** Personal (care) assistant required in Darlington to support a 4 year old with cerebral palsy and uncontrolled epilepsy.

**Duties:** Duties include personal care/bathing, preparation and administration of medication and blended diet/fluids through a gastroscopy tube (peg). Assistance with physio, regular suction oral and nasal, moving and handling and use of bespoke equipment and some domestic duties.

**Hours:** Up-to 20 hours per week, Mon - Fri 07:30 - 17:30 (or split shifts) + possibility of 1 overnight per month. Some flexibility around covering holidays and sickness.

**Rate:** £9.00 per hour.

**Must:** Flexible and maintain confidentiality at all times. Non-smoker preferred due to health needs. Driving licence preferred and access to own vehicle for business use. Experience in moving and handling would be an advantage, however, not essential as all training will be given.

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### **Female Personal (Care) Assistant, Haughton Area Ref:3**

**Description:** A Direct Payment user living in the Haughton area would like to recruit a female personal assistant to join her existing team.

**Duties:** Duties include Personal care, manual handling, food preparation and some cleaning.

**Hours:** 16 to 20 hours per week. Hours available are negotiable but can include short shifts at various points of the day and nine hour waking nights.

**Rate:** £8.00 per hour

**Must:** Reliable, trustworthy and be able to work with a team and provide holiday/sickness cover.

'Permitted under Schedule 9, part 1 of the Equality Act 2010'

**How to apply:** We do not accept CV's. Please visit our website for details on how to apply, there you can download an application form or contact us to send an application pack in the post. <http://www.darlingtondisability.org/directpayments/vacancies.htm>

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### **Personal (Care) Assistant (up - to 5 x Posts) Ref: 89**

**Description:** Support team required for a friendly lady in Darlington

**Duties:** 2 carers per visit, duties will include personal care/shower, food and drink preparation, position change, catheter care, some domestic duties and assistance with night time routine. Possibility of additional hours for grocery shopping, assistance to appointments and social time, to be discussed at interview stage

**Hours:** Visit times - 09:00-10:30, 16:30-17:30, 21:00-21:45. 7 days per week, part-time, on a shift rota basis

**Rate:** £8.00 per hour

**Other:** Experience in manual handling and the use of a hoist advantageous, but not essential as training will be given. Staff must be punctual and respectful, maintaining the lady's dignity at all times. Drivers licence essential for some, but not all applicants. Female Personal Assistants required for personal care aspect of the role, as permitted under 'Schedule 9, part 1 of the Equality Act 2010'

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### **Full-Time, Personal (Care) Assistant Ref: 1336**

**Description:** Support required for a young male in Darlington with complex health needs. The role will begin in September 2018, however an earlier start on a part-time basis will be encouraged to complete the handover.

**Duties:** Working alongside another Personal (care) Assistant on a morning, and possibly of an evening, your duties will include; personal care, washing, dressing, administering medication. In addition, driving him to and from respite, to and from school and supporting him throughout the school day during term times. During the school holidays the post holder will be expected to be pro-active and able to assist during activities, such as sensory activities, painting and reading.

**Hours:** 22.5 hours per week, Monday – Friday, 8:00-16:30

**Rate:** £9.50 per hour, plus overtime. May increase depending on performance.

**Other:** Must hold a current, clean driving licence and be a confident driver. Previous experience working with complex care needs is essential.

**How to apply:** We do not accept CV's. Please visit our website for details on how to apply, there you can download an application form or contact us to send an application pack in the post. <http://www.darlingtondisability.org/directpayments/vacancies.htm>  
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'Permitted under Schedule 9, part 1 of the Equality Act 2010'

### **Personal Assistant/Support Worker Neasham area Ref: 1935**

**Description:** To support a 15 year old male with ASD and additional needs.

**Hours:** 10 hours over the weekend to be discussed at interview. Hours may increase during school holidays.

**Wage:** £7.83 per hour.

**Duties included:** Support to maintain structure and assist with social activities inside and outside of the home. Interests include PlayStation gaming, guitar, F1 racing, Mercedes and Apple products.

**Applicants must be:** Applicant must be energetic, fun, friendly, supportive, good listener, good sense of humour and someone who can think outside of the box when needed. Experience with ASD and Mental Health preferred, but not essential. Driving licence essential due to location and being comfortable with cats advantageous.

'Permitted under Schedule 9, part 1 of the Equality Act 2010'

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### **Personal Assistant - Ref: 987**

An opportunity has arisen for a personal assistant to support a lady and her child with their own home.

**Duties:** To support me with daily routine and all aspects of day to day living. Some personal care will be required.

**Hours:** 16 per week, flexible. Likely to be over 2 - 3 weekdays. Hours will be needed before and after school times and will include the school run. Sleepovers when required.

**Rate:** £8.00 per hour, sleep over rate to be discussed.

**Other:** A driver with own vehicle is essential for school run, appointments and social outings.

'Permitted under Schedule 9, part 1 of the Equality Act 2010'

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### **Personal Assistant Eastbourne area - Ref 23**

**Description:** A working man is looking for a personal assistant with a sense of humour to cover as BANK support, who enjoys variety and is able to cook.

**Hours:** As and when needed.

**Wage:** £7.83ph for probationary period, raising to £8.20

**Duties:** Personal care (including showering, washing, helping with toilet and dressing), preparing evening meals (sometimes using fresh ingredients), and concern for accuracy with domestic duties. Also requires assistance with his bedtime routine.

**Applicants must:** Be flexible, trustworthy, conscientious and reliable.

Please contact Direct Payments Support Service stating reference number above on 01325 360524 or fill in the [online application form](#), save it and then email it to [directpayments@darlingtondisability.org](mailto:directpayments@darlingtondisability.org)

### **Personal Assistant/ Support Worker - Ref: 1337**

**Description:** An opportunity has arisen to work as a Personal Assistant to support a man with cerebral palsy to access social opportunities in the community with some personal care. The Direct Payments User is a Cantonese speaker but is fluent in English.

**Duties:** As personal assistant you would support me to access social opportunities such as shopping and day trips out to places of interest. Support would include helping to push my wheelchair and provide the companionship needed to get me out and about. Training in manual handling would be preferable, however full training can be arranged.

**Hours:** 3.5 per week. 1 weekday per week and occasionally evenings or weekends. This can be organised flexibly with the employer and will be as bank staff when current PA is absent due to holiday or sickness.

**Rate:** £8.00 per hour.

**Candidates must:** Be creative, motivated, friendly and reliable. Some experience working with disabled adults preferred. Access to transport preferred but not essential.

Please contact Direct Payments Support Service stating reference number above on 01325 360524 or fill in the [online application form](#), save it and then email it to [directpayments@darlingtondisability.org](mailto:directpayments@darlingtondisability.org)

### **Female Personal Assistant Ref: 1840**

**Description:** Support required for a 14 year old girl to access the community and take part in various sporting activities of her choice.

**Hours:** 3 hours, usually on a weekend but flexible.

**Wage:** £7.83 per hour

**Duties included:** Support to access various sporting activities, such as swimming and trampolining. Visits to the cinema, shopping or trips outdoors to the park.

**Applicants must be:** Honest, reliable and be able to motivate, support and encourage participation. Own car essential.

'Permitted under Schedule 9, part 1 of the Equality Act 2010'

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### **Male Personal Support Assistant Ref: 1759**

An opportunity has arisen to support a young man with social activities.

**Duties:** will include supporting young man to go out and socialise, and support with independent living skills. Must be happy to work some evenings and weekends.

The successful applicant would be required to drive the young man, or accompany him whilst he drove on outings.

**Hours:** 8 per week

**Rate:** £7.85 per hour

Applicants must be reliable, able to maintain confidentiality, flexible, trustworthy, punctual, have excellent communication skills, show initiative and be honest. A full, clean driver's licence is essential.

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### **Male Personal Assistant Ref 1919**

**Description:** Support required for a teenage boy to assist him to integrate and socialise in the Darlington area.

**Hours:** 6 hours per week.

**Wage:** £7.83 per hour.

**Duties included:** Using buses, attending the gym and other sport and leisure activities including swimming. They would need to support the young man with social situations and deal with the social aspects of community integration. Support required for him whilst changing clothes for sport activities and aspects of personal care.

**Applicants must:** Be confident and be able to promote the teenager's independence, safety, money and time management skills.

'Permitted under Schedule 9, part 1 of the Equality Act 2010'

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### **Personal Assistant/Support Worker Ref: 1052**

**Description:** Support required for a 16 year old male, with autism.

**Hours:** 4 hours per week over a few days/evenings, to be discussed at interview.

**Wage:** £7.83 - £8.00 per hour.

**Duties included:** Support to access social activities, such as gaming at 'The Box', swimming or table tennis.

**Applicants must be:** Energetic, enthusiastic, patient, honest, supportive and trustworthy.

Please contact Direct Payments Support Service stating reference number above on 01325 360524 or fill in the [online application form](#), save it and then email it to [directpayments@darlingtondisability.org](mailto:directpayments@darlingtondisability.org)

### **Personal Assistant/Support worker Middleton St George area Ref:1423**

A personal assistant is required to support an 11 year old boy with special needs.

**Duties:** to take out socially, taking the bus occasionally to improve social skills. To go swimming in the summer and to play in the park. He likes playing video games, some support with schoolwork would be advantageous.

**Hours:** up to 4 per week in the afternoons after school. These hours will be flexible to work round mother's appointments.

**Hourly rate:** £7.83 plus mileage if using own car.

**Applicants must be:** Reliable, trustworthy, open and friendly.

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### **Personal Assistants/Bank Support Ref: 1025**

A mother and son require a personal assistant to cover as bank support, to support with personal care and putting to bed for the young boy.

**Duties:** Support with bath-time, dressing and personal care. Waking nights will be likely to include possible waking periods.

**Hours:** would be to cover either 30 hours consisting of three 10 hour waking nights, **or** 11 hours per week. These are spread over 1 hour every evening from approximately 6.45pm to 7.45pm, then an additional 2 hours to be worked Saturday and Sunday (1 hour in the morning and 1 hour in the afternoon).

**Rate:** £8.00 per hour

**Other:** Applicants must be willing to lend a hand to most jobs. Be happy, fun loving, friendly, motivated, gentle person who can think outside the box. Experience working with disabled children would be advantageous. Access to transport would be preferred (due to buses being somewhat irregular) but not essential.

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### **Personal Assistant Ref: 71**

A personal assistant is required as cover for maternity leave, to assist a gentleman with personal care, household and domestic duties and social care. Starting December 4th.

**Duties:** To assist with other PAs using stand-aid, with dressing the gentleman, bath time and personal care, household and domestic duties.

**Hours:** 12.5 per week, working from 6.45am to 8.45am Monday through Friday. The other 5 hours can be decided at interview.

**Rate:** £8.00 per hour

The successful applicant will undergo references and enhanced Disclosure and Barring Service checks. Please contact the Direct Payments Support Service on 01325 360524 or fill in the [online application form](#), save it and then email it to [directpayments@darlingtondisability.org](mailto:directpayments@darlingtondisability.org)

### **Personal Assistant**

A physically challenged gentleman is looking for a Personal Assistant someone who would enjoy a job with variety, and could assist him to maintain his independence in the many interest he enjoys.

**Duties will include:** Personal Care, Meal Preparation, Some Cooking, Shopping and Occasional Trips Away (Full job description will be sent on application)

**Applicants must be:** Flexible, trustworthy and reliable, a good sense of humour, a dog lover, hold a valid driving licence and be able to work in a smoke free environment

**Hours:** 8 hours per week (extra hours possible)

**Hourly Rate:** £8.50 per hour

Successful applicants will undergo references and an enhanced criminal records bureau check

Due to the nature of the job – preferably MALE APPLICANTS PLEASE

"Permitted under Schedule 9, part 1 of Equality Act 2010"

For further information and to request an application form contact: JOB VACANCY,  
PO Box 421, DARLINGTON. DL1 9WW

## **Important Information for applicants**

Successful applicants will be employed directly by the disabled person who receives support from the Support Service to do this. **It is important to understand that it is not the support service that is the employer.**

All applicants will have to provide references and undergo an enhanced criminal records bureau check.

**For further information please contact the Direct Payments Support Service on 01325 360524 quoting the job reference number or alternatively e-mail [directpayments@darlingtondisability.org](mailto:directpayments@darlingtondisability.org)**

A Direct Payment is made from the local authority to individuals to have control and choice over their own support. Many people who use a Direct Payment choose to employ a personal assistant or a support worker.

All posts include the statutory requirement of 5.6 weeks paid holiday and other usual employment rights.

It may be helpful to understand that there is a difference between that of a Care Assistant and a Personal Assistant. Although differing posts have varying requirements the general role of a personal assistant is the same. A personal assistant's role is to help your employer to live the way they choose. This means that a personal assistant should listen to their employer to understand and respond positively to any reasonable request for assistance. It enables disabled people to lead an individual, independent life equal to that of non-disabled people.

If you would like to apply for any of the posts please complete the [application form](#) and quote the reference number (on the top of each advert). To ensure a smooth recruitment process we ask applicants to apply for only one to two posts at a time and if you are unsuccessful you are then able to apply for further posts.

If however you are looking for work, which is in excess of the advertised post – please speak to the Support Service, as there may be posts, which you could apply for together to make up the hours that you wish to work.

What happens next...

1. After completing your application form and returning it to the Support Service, your application will be sent to employers which you have requested and if indicated other employers which are appropriate.

2. If short-listed you will be asked for an interview, which will give the employer the opportunity to decide whether they wish to employ you. This is also the applicant's opportunity to find out information to decide whether you feel the position is appropriate for you.
3. Where you indicate as such your application form will be kept on file and passed on to an appropriate employer. This means that it may take some time before you are contacted.